

Before any question is answered read carefully the declaration at the end of this proposal which you are required to sign. Answer all questions in full. Tick Yes/No boxes.

1. Proposer

Trading name

Period for which the proposer has traded under the current name Years

2. Premises

Address of the main location

Is the main location:

- (a) Built of brick, stone or concrete and roofed with slate, tile, asphalt, metal or concrete and in good condition and repair? Yes No

If No, give details

- (b) Do you keep stock in the basement? Yes No

- (c) Do you share your main location? Yes No

If Yes, with whom and for what purposes?

- (d) Do you occupy any other location for the purpose of the business? Yes No

If Yes, complete an additional location sheet for each

- (e) Do you carry out auctions elsewhere than from your premises? Yes No

If Yes, give details

3. Protections

- (a) Theft alarm and locks
Is a burglar alarm fitted? Yes No

If Yes:

- (i) is it connected to a police and/or central station? Yes No

- (ii) are movement detectors installed? Yes No

- (iii) are panic buttons installed? Yes No

- (iv) is there a maintenance contract? Yes No

- (v) does it protect all areas containing the insured items? Yes No

State types of locks on all external doors, windows and skylights

(b) Give details of all other security protection:

Closed circuit television

Yes No

Safe

Yes No

Strong room

Yes No

Access control

Yes No

Buzzer entry

Yes No

Minimum number of staff present during public viewings

Other (give details)

(c) Fire protection

Fire extinguishers

Yes No

Fire alarms

Yes No

Sprinklers

Yes No

Other fire protection (give detail)

4. Consignments

Give the approximate split of your consignments over a 12 month period:

(a) Paintings pre 1960, drawings and prints	%
(b) Paintings post 1960	%
(c) Books	%
(d) Statues and sculptures of a non-fragile nature, items of non-precious metals or wood	%
(e) Porcelain, pottery, ceramics, glass, jade, and other items of a brittle or fragile nature	%
(f) Furniture	%
(g) Clocks, barometers, mobiles, and other mechanical art	%
(h) Silver	%
(i) Jewellery, watches and gold	%
(j) Wines and spirits	%
(k) Tools and equipment	%
(l) Motor vehicles	%
(m) General contents	%
(n) Any other stock (give full details)	%

5. Turnover and transits

	This year	Next year (estimate)
Number of auctions held		
Total annual hammer price		
Total hammer price of largest auction		
	Average monthly value	Largest single annual transit
Domestic transits		
International transits		

6. Policy limits

Please specify the sums insured your require and which currency you are using.

(a) Cover at your premises.

(i) Stock including all entrustments

(ii) Trade and office contents and equipment, fixtures and fittings.

(iii) Reference library

(b) Cover away from your premises

(iv) Stock in transit

(v) Stock in storage at other premises

(c) Trade fairs and exhibitions

Name of trade fair/exhibition you are planning to attend in the next 12 months	Limit required

(d) State which transit companies you normally use

7. Previous insurance

Name of previous insurers and broker (if any)

Expiry date of previous policy

Has any insurer declined to accept, cancelled, refused to continue or agreed to continue only on special terms any insurance for you or any other person to whom this insurance would apply?

Yes No

If yes, give details

Have you or any other principals, partners and directors sustained any loss or damage during the last six years which would have been covered by this type of insurance had it been in force?

Yes No

If yes, for each incident give the approximate date, brief circumstances and amount.

Date	Circumstances	Amount

8. Other information

Have you or any principals, partners or directors ever been convicted of arson or any offence involving dishonesty, e.g. fraud, theft or handling stolen goods?

Yes No

If yes, give details

Are there any other factors affecting this insurance of which you are aware?

Yes No

If yes, give details

**Use of personal data -
Innovarisk Privacy Policy**

The personal data collected shall be processed and stored on computer by Innovarisk, acting in its capacity as the entity in charge of information processing, which shall process your data in the name of and on behalf of the Insurer and only for the purposes established by it.

Any omissions, inaccuracies and falsity concerning data to be provided either on an obligatory or original basis, are under your entire responsibility.

The data can be used for the promotion of our activity and products, unless, as regards the latter case, you have to expressly authorise us.

Please tick here if you do want to authorise.

Consent may at any time be revoked by direct information to Innovarisk.

**Use of personal data –
Lloyd's Privacy Policy**

Your personal information

We, Lloyd's Insurance Company S.A. and other insurance market participants need your consent to use the sensitive details about you set out below in connection with your insurance cover.

You do not have to give your consent and you may withdraw your consent at any time by sending an email to data.protection@lloyds.com (without however affecting the lawfulness of processing based on consent prior to its withdrawal). However, if you do not give your consent, or you withdraw your consent, this may affect our ability to provide the insurance cover from which you benefit and may prevent the provision of cover for you or handling your claims.

Do you consent?

Yes No

Other people's details you provide to us

Where you provide us with details about other people, we and other insurance market participants also need their consent to use the sensitive details about them set out below in connection with your insurance cover. We need you to make sure that you have obtained their consent before you provide those details to us.

Have you obtained the consent of each other person whose information you will provide to us in connection with your insurance cover?

Yes No

Declaration

Please read the following information carefully and sign it at the end.

The risk coverage will only begin after formal confirmation by the Insurer.

Please note that this policy works for the following year and is valid until either party denounces it in accordance with the General and Special Conditions or for non-payment of any premium due.

Initial declaration of risk

I/we declare that this form was filled in after completing the appropriate checks; (b) its contents are truthful and accurate and (c) all the events and circumstances that may be relevant for the consideration of our insurance proposal have been communicated.

If any information provided in this questionnaire or its appendices incurs alterations before the start date of the policy for which this questionnaire was completed, or should you become aware of new facts or circumstances that could affect the insurance cover, you must notify Innovarisk and we may modify or withdraw the insurance cover.

I/we agree that this form and all the information provided are incorporated within the insurance contract and shall form an integrating part thereof.

Pre-contractual information

The Policyholder expressly acknowledges that he accepts the General and Special Conditions, and that he has read, examined and understood the content and scope of all the clauses contained within the same Conditions. Lastly, the policyholder expressly acknowledges that he has received the information concerning legislation applicable to the insurance contract, the different instances of claim, and the identification and legal status of the Insurer and the respective representing company.

Signature

Date

You must keep a copy of this proposal, for registration.